Plantronics Status Indicator

Connect

1 Plug the status indicator USB cable into an available USB port on your computer/docking station.

2 **OPTIONAL** Use the adhesive mount to place your status indicator in a position visible to others. Ensure surfaces are clean and free of dust before applying.

Download and install

The Plantronics Status Indicator companion app is a required application for device configuration and softphone support.

Go to plantronics.com/downloads and install the Plantronics Status Indicator companion app for Windows or Mac.

Configure

To configure your status indicator, go to the Plantronics Status Indicator companion app menu in your system tray (Windows)/menu bar (Mac).
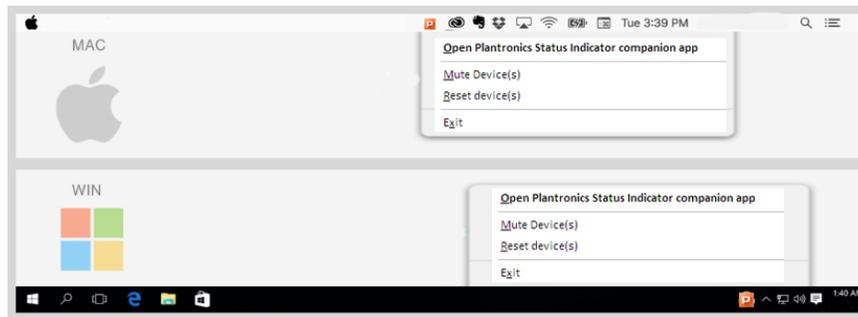
Manage connections and alerts

1 Select the UC applications you would like your status indicator to connect to by selecting them the first time you open the status indicator application or by going to **File** > **Connections**. The tabs below the file menu represent your selected UC applications.
   NOTE *Skype For Business, Broadsoft and RingCentral require authorization. After selecting the app, click on "Connect" and follow the instructions on-screen.*

   NOTE *If your UC application is not supported, download, install and activate (select as "Active") Plantronics Hub for Windows or Mac for limited functionality.*

2 Click on "Active" to activate your UC application.
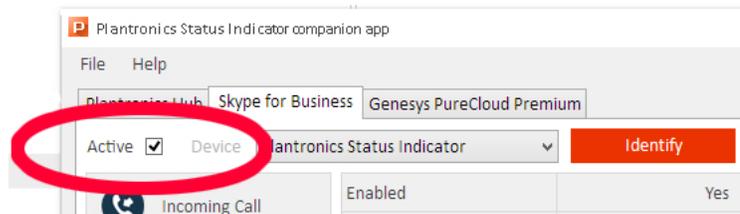
   IMPORTANT *Plantronics Hub and Skype for Business users: If you have Plantronics Hub and your UC application is Skype for Business, then only check Skype for Business as "Active."*

3 To customize your alerts, adjust the alerts for each state in the drop down menus. The supported states vary depending on the connection.
   NOTE *While the app lets you customize colors, we recommend that your organization agree and use a common color scheme. Sticking the with default green-yellow-red should be best for most enterprises*

Manual operation

By default, your status indicator replicates your UC application status. If you would like to manually configure your status indicator or do not have the provided UC applications, you can control the status indicator manually.

1   For manual configuration of the status indicator, go to **File** > **Connections**, select **Manual** from the "Available Connections" list and click **OK**.

2   On the Manual connections tab, define the names, alerts, and activation hotkeys for each state.

NEED MORE HELP?

plantronics.com/support

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